

STATEMENT OF CONCERN RE: SAFE STANDARDS OF PRACTICE

I have sought to have this issue addressed through reporting the issue, however, the situation remains unsafe and I am formally notifying you.

То:	From:
Clinical Area:	Hospital/Community Care Area:
Nature of Concern(s)	
Inadequate number Registered Nurses/Midwives	Inadequate Support Staff
Inappropriate Skill Mix	Inadequate Equipment
Lack of appropriate competence for this setting	Other
Unfilled Vacancies	Short term (greater than a week)
	Long term (greater than a month)
Additional Comments:	
I, as a (grade), am informing you as my Manager that in my professional opinion, the safety of patients in my care, and my ability to practise to the required standard, is at risk due to the above concern(s).	
Signed: Date://	
Completed form should be returned to your Manager, copy to the Risk Manager and retain a copy.	
The NMBI Code of Professional Conduct and Ethics (2025) states that: Nurses and Midwives must escalate risks they identify to an appropriate authority and take reasonable steps to minimise or reduce the identified risks. Also, they must inform an appropriate person or authority if they are aware of systems or service structures that may lead to unsafe practices which puts an individual, yourself, or others at risk. Principle 3, Standards 16 and 19. Furthermore, the Code requires that where concerns are raised, that the person with whom they are raised: acknowledge and act on all concerns raised with them, investigating, escalating, or dealing with, and following up on those concerns where it is appropriate for them to do so. Principle 3, Standard 18.	